

## Sample Time Line for Three Day Wedding

When	What	Who
<b>Friday 4:00</b>	Bride, groom, friends, family arrive at venue	Kelly unlock lodge
<b>Friday 4:00</b>	Rentals dropped off	Rental Company
<b>Friday 4:00-5:00</b>	Décor crew (re-arrange lodge furniture, set up tables/chairs, decorate) Place beverages in walk-in (Kelly unlock kitchen)	Friends/Family/Bride/Groom
<b>Friday 5:00-6:00</b>	Rehearsal outside	Bride/Groom/Wedding Party/Officiate
<b>Friday 6:00</b>	Lodge locked-up. Depart for rehearsal dinner.	
<b>Saturday 9:00-12:30</b>	Lodge unlocked, final decorating completed	Friends/Family/Bride/Groom
<b>10:30</b>	Florist arrives, adds flowers to centerpieces	Florist
<b>12:30</b>	Groom arrives with lunch at Ranch	
<b>12:30 – 1:00</b>	Cake delivered, set up	Cake
<b>1:00 – 2:20</b>	Bride and bridesmaids primp time in cabin F (#1, #2)	Bride and bridesmaids
	Groom & groomsmen get ready in cabin F (#3, #4)	Groom and groomsmen
<b>1:30</b>	Photographer arrives at Rock Springs Ranch	Photographer
<b>2:20</b>	Bride & Groom meet all dressed up	Photographer
<b>2:30</b>	DJ arrives and begins setting up	DJ
<b>2:30 – 3:45</b>	Pre-wedding photos: BRIDE, GROOM AND WEDDING PARTY, FAMILY	Photographer
<b>3:15 – 4:00</b>	Catering/Bar set up	Catering Company
<b>3:15</b>	Officiate shows up – gets wired (mic check)	DJ
<b>3:45</b>	Guests begin to arrive – bar opens	Catering Company
	Bride goes into hiding in lodge w/ bridesmaids	
	Lodge doors locked	Kelly
	Ushers begin	Parking and greeting ushers
	Guests drop off gifts, sign in book, find seats	
<b>4:20</b>	All people in ceremony report to lodge	Moms, flower girls, ring bearer
<b>4:30</b>	DJ asks guests to find seats	DJ
<b>4:35</b>	People assume positions	
	Ceremony music begins	DJ
	Ceremony procession begins	In this order: Moms, Bridesmaids, flower girls, Bride & Dad
<b>5:00</b>	Ceremony ends – Bride & Groom into lodge	
	Reception begins – music, welcome	DJ
	Drinks and apps are passed	Catering Company
<b>5:10</b>	Bride & Groom are announced	DJ
<b>5:45</b>	Dinner announcement	DJ
	Dinner ready to be served	Catering Company
<b>6:00 - 7:00</b>	Dinner	Catering Company
<b>6:50</b>	Champagne passed for toasts	Catering Company
<b>7:00</b>	Toasts	DJ help w/ mic for those toasting
	Cut Cake	Bride & Groom
	Coffee provided and dessert served	Catering Company
<b>7:45 – 8:00</b>	Dancing announcement	DJ
	First dance	DJ
	Dance party starts (continues until 10:00)	DJ
<b>8:30</b>	Fire started	Kelly
<b>9:45</b>	Last call	Catering Company
<b>10:00</b>	Music off	DJ
<b>10:30</b>	All alcohol from reception stored in walk in until Sunday morning	Catering Company/Kelly
<b>10:00-11:00</b>	Guests visit/depart/head to cabins	
<b>11:00</b>	Lodge locked up/ guests can enjoy outside patio and fire	Kelly
<b>Sunday 8:00</b>	Continental breakfast on patio	Friends/Family
<b>9:00</b>	Lodge Unlocked	Kelly
<b>9:00-12:00</b>	Clean up lodge and patio, stack all rentals on front entrance, remove all garbage to dumpster, arrange furniture to original place, remove all decorations and collect alcohol.	Friends/Family
<b>12:00</b>	Final farewells!	